



INTERNATIONAL MANAGEMENT CENTRE

NEW DELHI

APPLICATION FORM

Application No.

- Instructions :**
1. The Application Form should be filled in legible handwriting (in English only) or type-written.
 2. Use capital letters wherever possible.
 3. Put a tick mark (✓) in the appropriate box.
 4. An incomplete form is liable to be rejected.

Passport-size
photograph to be
pasted here

Course applied for (Full-time ☐ Part-time ☐)

Batch

PERSONAL INFORMATION

1. Name (in full)Mr./Ms.....
(in capital Letters)
2. Date of Birth.....Age Nationality
3. Occupation (self)
4. Residential Address.....
..... Pin Code
5. ISD/STD Code (if outside Delhi) Tel (Res. ☐ P.P. ☐)
Mobile Number E-mail
6. Permanent Address.....
7. Father's /Husband's Name..... Occupation.....
Designation Organisation.....
Office Address Tel Mobile
8. Mother's Name Occupation.....
Designation Organisation & address.....
9. For Outstation students
(a) Name of Local Guardian.....
(b) Address of Local Guardian
..... Mobile..... Tel (Res. ☐ P.P. ☐)
10. Are you..... Indian National ☐ NRI ☐ Foreign National ☐
(NRI/ Foreign Nationals are exempted from the Admission Test and must submit the relevant documents)
11. Are you being sponsored by any organisation/NRI? No ☐ Yes ☐ Organisation/ NRI.....
(Company-sponsored/NRI-sponsored candidates are exempted from the Admission Test and must enclose the sponsorship letter)
12. Do you require hostel accommodation? Yes ☐ No ☐

ACADEMIC QUALIFICATIONS

EXAMINATION	NAME OF COURSE	MAIN SUBJECTS	YEAR OF PASSING	SCHOOL, BOARD / COLLEGE, UNIVERSITY	MARKS (%)
Sr. Secondary (10+2)					
Graduation					
Others					

(Copies of the latest marksheet and degree/certificate should be enclosed)

Special Achievements /Courses attended

If already appeared for an aptitude test (MAT/UGAT/GMAT/CAT/XAT etc.).....(please specify)

Date of Test..... Score.....

Any other information

EMPLOYMENT DETAILS (if any)

ORGANISATION & ADDRESS		DESIGNATION	PERIOD	
			FROM	TO
Present				
Previous				

UNDERTAKING

- a) I declare that all the statements made in this application are true to the best of my knowledge and belief. I clearly understand that if any of the statements is subsequently found to be incorrect, my admission to IMC would stand cancelled, without making any compensation or refunds, whatsoever.
- b) On admission. I hold myself responsible for the timely payment of all my dues and fees and promise to abide by the rules and regulations of IMC. I will do nothing that will interfere with its orderly working and discipline.
- c) I declare that I have not been debarred from joining any educational institution or rusticated from any Institution/ University/ Board.
- d) I have taken necessary permissions from the appropriate authorities in my state/country and from the Govt. of India, regarding my attending a full time course at New Delhi, India (applicable to NRI / Foreign Nationals).

PlaceDate.....Signature of Applicant.....

To be filled in by Parent/ Guardian

My son / daughter / ward is seeking admission with my consent and in the event of his/her getting admission at IMC, New Delhi, I will be personally responsible for his/her good conduct and behaviour at IMC. I also undertake to pay regularly all his/her dues and fees and to cover any breakage or damage to IMC property by him/her. I also agree that he/she will abide by the discipline of IMC as administered by the Management.

PlaceDateName of Parent/Guardian.....Signature.....

SELF ASSESSMENT FORM

Reasons for applying to this particular course
.....
.....

What is your future plan after completion of this course?
.....
.....

Please assess yourself according to the following attributes and tick mark(✓)the appropriate columns:

ATTRIBUTE	EXCELLENT	VERY GOOD	GOOD	AVERAGE	LESS THAN AVERAGE
Verbal skill (English)					
Written Skill (English)					
Interpersonal Skill					
Analytical ability					
Self Confidence					
Maturity					

Extra-curricular activities and achievements
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What is, in your opinion, your greatest strength?
.....

What is, in your opinion, your greatest weakness?
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Why do you think that you should be considered for admission to this course ?.....
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Write a brief note on your ambition in life.

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Note: IMC shall not be held responsible for any delays, postal or other, or any other circumstances resulting in the candidate missing the entrance examination and/or interview. The decision of IMC regarding the selection/admission will be final.

FOR OFFICE USE ONLY

Code.....

Receipt No. (For Application Fee).....

SELECTION PROCESS	DATE	CONDUCTED BY	PERFORMANCE (%)	REMARKS
Written Examination				
Group Discussion				
Interview				

Overall Performance (%)

ResultSelected/Wait-listed/Rejected

CategoryGeneral/Foreign National/NRI/Company or NRI- sponsored/ Management Quota

Course (admitted to).....Session.....

Remarks.....

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